



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>Board of Occupational Therapy Practice</b>
MEETING DATE AND TIME:	<b>January 4, 2012 at 4:30 p.m.</b>
PLACE:	<b>861 Silver Lake Boulevard, Dover, Delaware Conference Room A, Cannon Building</b>
MINUTES APPROVED:	<b>March 7, 2012</b>

**MEMBERS PRESENT**

Wendy Mears, Professional Member, Chairperson  
Kimberly Pierson, Professional Member, Vice Chairperson  
Nancy Broadhurst, Professional Member, Secretary  
Victor Kennedy, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Heeney, Deputy Attorney General  
Gayle Melvin, Administrative Specialist III

**MEMBER ABSENT**

Rosemarie Vanderhoogt, Public Member

**ALSO PRESENT**

Preeti Talreja  
Kelly Richardson  
Mary Ockels  
Megan Jackson  
Eleanor Gregory

**CALL TO ORDER**

Ms. Mears called the meeting to order at 4:37 p.m.

## **REVIEW OF MINUTES**

The Board reviewed the minutes of the November 2, 2011 meeting. Ms. Pierson made a motion, seconded by Ms. Mears to approve the minutes as presented. The motion was unanimously carried.

## **NEW BUSINESS**

### **Ratify Applications for Occupational Therapist/Occupational Therapy Assistant**

Ms. Pierson made a motion, seconded by Ms. Mears to ratify the following applications:

Megan Schuck – Occupational Therapist  
Melissa Schaffer – Occupational Therapy Assistant  
Margaret Okuley – Occupational Therapist  
Tracey Tierney – Occupational Therapy Assistant  
Katherine Goodman – Occupational Therapist  
Rina Patel – Occupational Therapist

The motion was unanimously carried.

### **Review of Continuing Education Activity**

Ms. Pierson made a motion, seconded by Ms. Mears to approve the following continuing education course:

Rosemary Calvert – 4<sup>th</sup> Annual Delaware Orthopedic Symposium  
Orthopedic Surgery Track – 3.1 hours

The motion was unanimously carried.

### **Election of Officers**

Ms. Pierson made a motion, seconded by Mr. Kennedy to nominate Ms. Mears as Chairperson. The motion was unanimously carried

Ms. Pierson made a motion, seconded by Mr. Kennedy to nominate Ms. Pierson as Vice-Chairperson. The motion was unanimously carried.

Ms. Mears made a motion, seconded by Ms. Pierson to nominate Ms. Broadhurst as Secretary. The motion was unanimously carried

## **OLD BUSINESS**

### **Review of Sample Notification Forms**

A brief discussion was held about drafting a sample consent form and posted notification information regarding chaperone requirements. This was tabled until the next meeting.

Ms. Heeney reported that the chaperone requirements will be a Division of Professional Regulation sponsored bill for all of the health care related professions.

Discussion: Telehealth

Ms. Heeney provided Board members with a copy of the North Carolina and Texas statutes for speech pathologist and audiologists regarding telehealth. This information was reviewed and a discussion was held regarding the use of telehealth by occupational therapists and occupational therapy assistants. It was decided that if this becomes an issue, it will be addressed at that time. Ms. Heeney will look at the statutes from some of the other rural states such as New Mexico, Alaska and Wyoming.

**OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

Ms. Heeney discussed two emails that had been received by the Division of Professional Regulation regarding supervision. Board members provided responses for these emails.

**PUBLIC COMMENT**

There was no public comment.

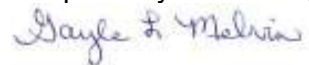
**NEXT SCHEDULED MEETING**

The next meeting will be held on Wednesday, March 7, 2012 at 4:30 p.m. in Conference Room A, 2<sup>nd</sup> floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

There being no further business, Ms. Broadhurst made a motion, seconded by Ms. Mears to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 5:11 p.m.

Respectfully submitted,



Gayle L. Melvin  
Administrative Specialist III